



5743 N. Huntington Drive, Los Angeles, CA 90032
(323) 222-6040

TERMINATION POLICY

1. This preschool is not staffed to provide individual attention for children who may have special needs. Such children will be referred to the appropriate specialist and the preschool requires a report from the specialist for a follow up. Upon reviewing the report, the director in her sole discretion will evaluate whether the preschool can continue to provide services for such children, or not. If a follow up report is not submitted to the director, then it will be sufficient cause for termination.
2. Violent, abusive and/or hyperactive behavior will also be referred to the appropriate specialist and follow up reporting will be required as specified above.
3. Frequently disruptive behavior by a child which interferes with the staff's performance or the daily class activities, will be sufficient cause for termination.
4. Following are also causes for immediate termination:
 - a. Failure to uphold or not cooperating with the preschool policies.
 - b. Use of obscenities by the child or the parent/guardian.
 - c. Rude or inappropriate conduct, behavior, or attitude directed at the preschool, staff, or other clients/children by a child or parent/guardian.
 - d. Failure to pay tuition within the required tuition due date and/or late tuition charges as per the preschool policy. When verbal reminder for tuition is not responded with payment within one day, it will be sufficient cause for termination.
 - e. When parent/guardian does not follow up on the corrective action agreed upon at any conference.

I have received a signed copy of the Tinker Tots Preschool Termination Policy. I have read, understand and agree to follow the above stated policies.

Child's Name

Parent/Guardian Signature